

Time schedule for application, enrolment and student affairs

Student affairs

Topic	Summer semester 2024	Winter semester 2024/2025
Re-registration	15.12.2023 - 15.01.2024	15.06.2024 – 15.07.2024
Leave of absence	15.12.2023 – 15.01.2024 (in justified exceptional cases: 31.05.2024)	15.06.2024 – 15.07.2024 (in justified exceptional cases: 30.11.2024)
Exemption of the payment of mobility contribution (request)	by 15.01.2024	by 15.07.2024
Reimbursement (request)	by 01.04.2024	by 23.09.2024
Enrolment cancellation (request)	by 01.04.2024	by 23.09.2024
Removal from the register of students / de-registration		
a) on students request	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)	possible at any time (at the earliest on the date of receipt of the application at the Registrar's Office)
b) Final exam passed	ex officio to the end of semester	ex officio to the end of semester
d) Missing re-registration	ex officio to the end of semester	ex officio to the end of semester

Application Bachelor's degree programmes

Degree programmes	Summer semester 2024		Winter semester 2024/2025	
	Application	Enrolment	Application	Enrolment
Applied Biology	begins each winter semester		15.05.2024 - 15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
Business Management Rheinbach	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 ¹)	15.05.2024 - 15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)

Business Management Sankt Augustin	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 ¹)	15.05.2024 -15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
Sustainable Chemistry and Materials	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Electrical Engineering	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Electrical Engineering (Cooperative Study)	begins each winter semester		study agreement with an apprenticeship company	Online from 01.06.2024 - 13.09.2024 (Necessary postal deliveries by 16.09.2024 ¹)
Computer Science	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Computer Science (dual)	begins each winter semester		only via the federal office for human resources management of the federal armed forces	Online from 01.06.2024 - 13.09.2024 (Necessary postal deliveries by 16.09.2024 ¹)
Cyber Security & Privacy	begins each winter semester		15.05.2024 -15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
International Business	begins each winter semester		15.05.2024 -15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
Mechanical Engineering	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Mechanical Engineering (Cooperative Study)	begins each winter semester		study agreement with an apprenticeship company	Online from 01.06.2024 - 13.09.2024 (Necessary postal deliveries by 16.09.2024 ¹)
Sustainable Engineering	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Sustainable Engineering (Cooperative Study)	begins each winter semester		study agreement with an apprenticeship company	Online from 01.06.2024 - 13.09.2024 (Necessary postal deliveries by 16.09.2024 ¹)
Sustainable Social Policy	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Forensic Sciences	begins each winter semester		15.05.2024 - 15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
Social Security Management	begins each winter semester		study agreement with an accident insurance provider	Online from 01.07.2024 - 09.08.2024 (Necessary postal deliveries by 12.08.2024 ¹)
Technical Journalism	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)
Visual Technical Communication	begins each winter semester		admission-free, direct enrolment possible from 01.06.2024	Online by 01.10.2024 (Necessary postal deliveries by 04.10.2024 ¹)

Business Information Systems	begins each winter semester		15.05.2024 - 15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)
Business Psychology	15.11.2023 - 15.01.2024	Online by 04.03.2024 (Necessary postal deliveries by 07.03.2024 ¹)	15.05.2024 - 15.07.2024	Online by 30.08.2024 (Necessary postal deliveries by 02.09.2024 ¹)

Application Master's degree programmes

Degree programmes	Summer semester 2024		Winter semester 2024 /2025	
	Application	Enrolment	Application	Enrolment
Social Protection	begins each winter semester		01.12.2023 – 31.05.2024	see notice of admission
Social Protection (Applicants who need a visa ²)	begins each winter semester		01.12.2023 - 29.02.2024	see notice of admission
Analytical Chemistry and Quality Assurance	begins each winter semester		15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Autonomous Systems	15.05.2023 – 15.02.2024	see notice of admission	15.11.2023 – 15.08.2024	see notice of admission
Autonomous Systems (Applicants who need a visa ²)	15.05.2023 – 15.07.2024	see notice of admission	15.11.2023 – 15.01.2024	see notice of admission
Biomedical Sciences	begins each winter semester		15.12.2023 – 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Biomedical Sciences (Applicants who need a visa ²)	begins each winter semester		15.12.2023 – 01.03.2024	see notice of admission
Controlling & Management	15.11.2023 – 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	begins each summer semester	
CSR & NGO Management	begins each winter semester		15.11.2023 – 31.05.2024	see notice of admission
CSR & NGO Management (Applicants who need a visa ²)	begins each winter semester		15.11.2023 – 28.02.2024	see notice of admission

Cyber Security & Privacy	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Electrical Engineering	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Computer Science	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Innovation and Information Management	15.11.2023 – 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	begins each summer semester	
International Media Studies	begins each winter semester		15.11.2023 – 29.02.2024	see notice of admission
Marketing (German citizens and applicants treated as equivalent to German citizens 3)	begins each winter semester		01.02.2024 – 15.07.2024	see notice of admission
Marketing (Applicants not treated as equivalent to German citizens 4)	begins each winter semester		01.02.2024 – 31.03.2024	see notice of admission
Mechanical Engineering	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Materials Science and Sustainability Methods	begins each winter semester		15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Sustainable Engineering	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Start-up Development	begins each winter semester		will be suspended for the winter semester 2024/2025	will be suspended for the winter semester 2024/2025
Digital Communication and Media Innovation	15.11.2023 - 15.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	begins each summer semester	
Visual Computing & Games Technology	15.11.2023 - 31.03.2024	Online by 18.04.2024 (Necessary postal deliveries by 21.04.2024 ¹)	15.05.2024 - 15.09.2024	Online by 11.10.2024 (Necessary postal deliveries by 14.10.2024 ¹)
Business Psychology	15.11.2023 – 15.01.2024	see notice of admission	begins each summer semester	

Application for a higher semester

Application for a higher semester (change of study programme or university)	Summer semester 2024		Winter semester 2024/2025	
	Application	Enrolment	Application	Enrolment
All degree programmes	16.01.2024 by 15.03.2024	see notice of admission	16.07.2024 by 15.09.2024	see notice of admission

Application Promotionskolleg PK-NRW

Promotionskolleg PK-NRW	Summer semester 2024		Wintersemester 2024/2025	
	Application	Enrolment	Application	Enrolment
PK NRW	15.02. - 30.04. Application period - part 1 01.05. - 13.05. Pause for semester data cleansing 14.05. - 31.07. Application period - part 2 01.08. - 07.08. Period for submission of missing documents	Online by 07.08.2024 (Deadline for submission of missing documents by 10.08.2024)	15.08. - 30.10. Application period - part 1 01.11. - 13.11. Pause for semester data cleansing 14.11. - 31.01. Application period - part 2 01.02. - 07.02. Period for submission of missing documents	Online by 07.02.2025 (Deadline for submission of missing documents by 10.02.2025)

*1 Please consider: Applicants who do not fall under the applicant groups listed in footnote 3 are not treated as equivalent to German citizens. These Applicants still have to enrol by postal delivery

2 Applicants with a visa obligation = Applicants who generally require a visa to enter Germany but do not yet have a valid visa at the time of their application.

3 German citizens and applicants treated as equivalent to German citizens. The following applicants are treated as equivalent to German citizens"

a. Citizens of another Member State of the European Union or of a State party to the Agreement on the European Economic Area,

b. Children residing in the Federal Republic of Germany of a citizen of another Member State of the European Union or of a State party to the Agreement on the European Economic Area, provided that these citizens are or have been employed in the Federal Republic of Germany,

c. Other family members residing in the Federal Republic of Germany within the meaning of Article 2 (2) of Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004 (...), as amended by Regulation (EU) No 492/2011 (...), of citizens of another Member State of the European Union or of States party to the Agreement on the European Economic Area, provided that these citizens are employed in the Federal Republic of Germany,

d. Other foreign citizens or stateless persons who hold a higher education entrance qualification acquired in the Federal Republic of Germany or at a German school abroad which was not acquired exclusively in accordance with foreign law (German higher education entrance qualification); the same applies to foreign citizens or stateless persons who hold the European Baccalaureate.

Applicants who hold German citizenship in addition to a foreign citizenship will be considered for participation in the allocation procedure in accordance with the regulations applicable to German citizens.

4 Applicants who do not belong to the applicant groups listed in footnote 3 are not treated as equivalent to German citizens.